



**CASTLE ACADEMY**  
Astrea Academy Trust  
INSPIRING BEYOND MEASURE



**25<sup>th</sup> February 2021**

**Return to school letter**

Dear parent/carer

As you will know, the Prime Minister has announced that schools will re-open on Monday 8 March and I am very much looking forward to welcoming pupils back to Castle Academy.

Supported by our fantastic staff, I am so proud of how much the children have achieved while learning at home. However, no virtual experience can replace face-to-face teaching and it is really good to be returning to the classroom.

As has been the case throughout the pandemic, the welfare of pupils and staff is our priority and we will do everything we can to make the school environment as safe as possible. We will continue to follow our existing, stringent measures including staggered start and finish times, creating dedicated bubble zones, boosting hygiene and following social distancing where we can.

We will be using the next week to fine-tune our plans to ensure we have everything in place to welcome pupils back. Our focus will be on helping the children adjust after this period away from school, and to supporting their catch up in whatever way is necessary.

I would like to take this opportunity to thank you for your patience and support over this past term – it has been a real community effort. If you have any questions or concerns about the return of your child then please contact me.

Kind regards  
Mrs AM Mason  
Executive Principal

**Castle Academy**, Station Road. Conisbrough, Doncaster, DN12 3DB

**Tel** 01709 513010

**Email** [admin@astreacastle.org](mailto:admin@astreacastle.org)

**Principal** Mrs AM Mason

**Assistant Principal** Miss C Blagden





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### Key Information

- School uniform worn. It is warmer now in school but if your child is feeling cold then please send them with a warm jumper or wearing a tee shirt under their uniform.
- PE kit worn on PE days.  
Lynx- Monday  
Tigers- Friday  
Leopards- Monday  
Jaguars-Tuesday  
Cougars- Thursday  
Pumas- Wednesday
- No bags or book bags needed. Coats only needed if cold or wet.
- Water bottles needed.
- School lunches are available. If your child is bringing a packed lunch please make sure they can open all bottles and packages themselves.
- Please do not enter the site unless you have been asked to do so. Please adhere to social distance when dropping off or picking up your child, If you are not able to do this then please wear a face mask.
- Please do not send your child to school or enter the site if you are feeling unwell.
- Before and after school clubs will not resume until restrictions ease.

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### **Castle Academy Covid 19 entry to the school site plans from March 8th 2021**

Please note that only **FS2 and Jaguar's Class parents will be allowed on site** to accompany their children. All other parents must wait outside of the school site. We have allocated time slots to minimise congestion.

Please be aware of the guidance regarding social distancing including the request that only one adult accompanies a child to school. I would also ask that you do **not** park on the school safety zone.

**If you believe you, a family member or your child are displaying any symptoms of coronavirus Covid 19 then please do not bring your child to school.**

If you need to speak to a member of staff then please telephone the school and we will make an appointment for a telephone meeting. Thank you.

Mrs Mason

### **Children and Parents at the start and end of the school day.**

**FS2** parents will use the 1<sup>st</sup> gate at the Station Road entrance which is labelled FS2. Please take your child to the FS internal gate where staff will be ready to greet the children. Please be aware of older pupils accessing this gate and leave space for them to do so.

Arrival between- **8.40- 8.50 am.**

Home time **-2.40 pm.**

*If your child is late in the morning then please access the school site via the school office on Low Road.*

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FS2 and Cougars access and exit



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**Year 1** parents will use the **second gate** at the Low Road entrance which is labelled Year 1. Please press the buzzer to gain access. Your child will then enter the school building through the office courtyard, through the gate and into the building (the children are familiar with this access point.)

Arrival between- **8.40- 8.50 am.**

Home time -**2.45pm.**

Miss Gelder will escort the children into the office courtyard to supervise a socially distanced pick up. Please wait in the area leading up to the school office. If this area is congested please wear a face mask.



Year 1 access and exit gate

**Year 2** will use the 2<sup>nd</sup> gate on the Station Road entrance which is labelled Year 2. **Parents are asked not to enter the site.**

Arrival between- **8.40- 8.50 am.** Mrs Mason will supervise the arrival.  
Home time -**2.50 pm.**

Mrs Harrop/ Mrs Bradley will escort the children onto the KS1 playground to supervise pick up. Parents visible from the gate.

*If your child is late in the morning then please access the school site via the school office on Low Road.*



Year 2 and Pumas access and exit

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**Jaguars class** parents will use the gate at the Low Road entrance which is labelled Jaguars. You are welcome onto site but please only drop off/ pick up your child in the lower KS2 playground where Mrs Bond will be on duty.

Arrival between- **8.35- 8.45 am.**

Home time **-3.00 pm.** Mrs Bond will supervise a socially distanced pick up from the lower KS2 playground.

*If your child is late in the morning then please access the school site via the school office on Low Road.*



Jaguars access and exit gate

**Cougars class** will **independently** use the gate at the Station Road entrance which is labelled Cougars and FS2. **Parents are asked not to enter the site.**

Arrival between- **8.25- 8.35 am.** Mrs Mason will be on duty.

Home time **-3.10 pm.** Mrs Mason will be on duty.

*If your child is late in the morning then please access the school site via the school office on Low Road.*



Cougars and FS 2 access and exit

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**Pumas class** will **independently** use the 2<sup>ND</sup> gate at the Station Road entrance which is labelled Pumas and Year 2. **Parents are asked not to enter the site.**

Arrival between- **8.20- 8.30 am**. Mrs Mason will be on duty.  
Home time -**3.15 pm**. Mrs Mason will be on duty.

*If your child is late in the morning then please access the school site via the school office on Low Road.*

### **Visitors and late children**

If you arrive at school outside of your drop off times or you need to pick up your child for an appointment then please access the school via our school office.

We will be keeping the number of visitors to the school to a minimum. If you are delivering items to the school or are carrying out a pre - arranged visit then please use the staff car park which you will see signposted from this gate and follow the signs (down the steps) to the school office.

Thank you  
Mrs Mason  
Contact  
Castle Academy, Station Road  
Doncaster, South Yorkshire DN12 3DB,  
Tel: 01709 513010  
Email: [admin@astreacastle.org](mailto:admin@astreacastle.org)



Pumas and Year 2 access and exit



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