



20<sup>th</sup> September 2018

Dear Parent/Guardian,

We shall be holding our Winter Parents' Evenings as follows:

Monday 22<sup>nd</sup> October and Tuesday 23<sup>rd</sup> October between 3.30 and 6.10 p.m.

Please tick one box below to say which time slot you prefer, ticking more than one if possible, and return this to the teacher of your oldest child. Your child will bring home a slip detailing the time/s reserved for you.

Please include on the reply slip below for all your children and their teachers so that times can be arranged appropriately.

Members of the parent, teacher association (PTA) will be organising refreshments for a small donation.

Yours sincerely,

Ann-Marie Mason  
 Principal

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 Name of child/children and class(es)

\_\_\_\_\_

Teachers you wish to see

\_\_\_\_\_

Please circle which day you prefer:

Monday

Tuesday

Please tick boxes of times you are available:

- 3.30-4.00
- 4.00-4.30
- 4.30-5.00
- 5.00-5.30
- 5.30- last appointment ends at 6.00

Signed .....

**Castle Academy**, Station Road. Conisbrough, Doncaster, DN12 3DB

**Tel** 01709 513010

**Email** admin@astreacastle.org

**Principal** Mrs AM Mason

**Assistant Principal** Miss C Blagden