

Castle Academy Covid 19 entry to the school site plans from September 3rd 2020

Please note that only **FS2, Year 1 and Jaguar's Class parents will be allowed on site** to accompany their children. All other parents must wait outside of the school site. We have allocated time slots to minimise congestion.

Please be aware of the guidance regarding social distancing including the request that only one adult accompanies a child to school. I would also ask that you do **not** park on the school safety zone.

If you believe you, a family member or your child are displaying any symptoms of coronavirus Covid 19 then please do not bring your child to school.

If you need to speak to a member of staff then please telephone the school and we will make an appointment for a telephone meeting.

Thank you.

Mrs Mason

Children and Parents at the start and end of the school day.

FS2 parents will use the 1st gate at the Station Road entrance which is labelled FS2.

Please take your child to the FS internal gate where staff will be ready to greet the children.

Arrival between- 8.40- 8.50 am.

Home time -2.40 pm.

If your child is late in the morning then please access the school site via the school office on Low Road.



Year 1 parents will use the gate at the Low Road entrance which is labelled Year 1 and Jaguars.

You are welcome onto site but please only drop your child off in the lower KS2 playground where Mrs Bond will be on duty.

Arrival between- 8.40- 8.50 am.

Home time -2.45pm. Miss Gelder will escort the children onto the lower KS2 playground to supervise a socially distanced pick up.

If your child is late in the morning then please access the school site via the school office on Low Road.



Year 1 and Jaguars access and exit gate

Year 2 will use the 2nd gate on the Station Road entrance which is labelled Year 2. **Parents are asked not to enter the site.**

Arrival between- 8.45- 8.55 am. Mrs Mason will supervise the arrival.

Home time -2.50 pm.

Mrs Harrop/ Mrs Bradley will escort the children onto the KS1 playground to supervise pick up. Parents visible from the gate.

If your child is late in the morning then please access the school site via the school office on Low Road.



Year 2 and Pumas access and exit gate

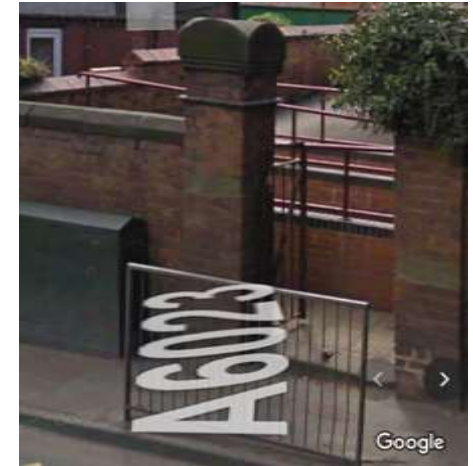
Jaguars class parents will use the gate at the Low Road entrance which is labelled Year 1 and Jaguars.

You are welcome onto site but please only drop off/ pick up your child in the lower KS2 playground where Mrs Bond will be on duty.

Arrival between- 8. 35- 8.45 am.

Home time -3.00 pm. Mrs Bond will supervise a socially distanced pick up from the lower KS2 playground.

If your child is late in the morning then please access the school site via the school office on Low Road.



Jaguars and Year 1 access and exit gate

Cougars class will **independently** use the gate at the Station Road entrance which is labelled Cougars and FS2. **Parents are asked not to enter the site.**

Arrival between- 8. 25- 8.35 am. Mrs Mason will be on duty.

Home time -3.10 pm. Mrs Mason will be on duty.

If your child is late in the morning then please access the school site via the school office on Low Road.



Cougars and FS 2 access and exit gate

Pumas class will independently use the 2ND gate at the Station Road entrance which is labelled Pumas and Year 2. Parents are asked not to enter the site.

Arrival between- 8. 20- 8.30 am. Mrs Mason will be on duty.

Home time -3.15 pm. Mrs Mason will be on duty.

If your child is late in the morning then please access the school site via the school office on Low Road.



Pumas and Year 2 access and exit gate

Visitors and late children

If you arrive at school outside of your drop off times or you need to pick up your child for an appointment then please access the school via our school office.

We will be keeping the number of visitors to the school to a minimum. If you are delivering items to the school or are carrying out a pre -arranged visit then please use the staff car park which you will see signposted from this gate and follow the signs (down the steps) to the school office.

Thank you

Mrs Mason

Contact

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